



## **00 00 00 PROCUREMENT AND CONTRACTING REQUIREMENTS**

### **00 30 00 AVAILABLE INFORMATION**

#### **00 31 24 ENVIRONMENTAL ASSESSMENT INFORMATION**

**California Environmental Quality Act (CEQA)** – All projects require a CEQA determination prior to the Los Angeles World Airports (LAWA) issuing a Notice-To-Proceed. LAWA will determine whether the project is exempt from CEQA or require further evaluation in the form of an Initial Study, leading to the preparation of a Negative Declaration, Mitigated Negative Declaration, or Environmental Impact Report.

CEQA Language summarizes the CEQA process and includes a list of projects and activities that are possibly exempt from CEQA. Please note that there are many exceptions where an exemption may not apply. See “Environmental” section of the Design and Construction Handbook for discussion of the CEQA (& NEPA) guidelines. See these links for the [Los Angeles CEQA Guidelines](#) and for the [State CEQA Guidelines](#).

If a project is not exempt from CEQA, the applicant is responsible for having the CEQA documents prepared under the direction of LAWA Environmental Programs Group staff. This process takes a minimum of eight months for a Negative Declaration and one year for an Environmental Impact Report for the least complicated projects that are small in size and scope with no major environmental impacts. It is not uncommon for it to take longer to complete the CEQA process given the complexities of construction within an airport environment. As such, the applicant should be aware that a Notice-To-Proceed will not be issued until completion of this process and should plan accordingly.

For historical information on Environmental Site Assessments and Investigations please contact the LAWA Environmental Programs Group – Environmental Protection Section.

#### **00 31 26 EXISTING HAZARDOUS MATERIAL INFORMATION**

For historical hazardous material survey information, such as Asbestos, Lead and PCB’s in building construction, contact the LAWA Environmental Programs Group – Environmental Protection Section.

### **00 40 00 PROCUREMENT FORMS AND SUPPLEMENTS**

### **00 50 00 CONTRACTING FORMS AND SUPPLEMENTS**

### **00 60 00 PROJECT FORMS**

### **00 62 00 CERTIFICATES AND OTHER FORMS**

#### **00 62 16 CERTIFICATE OF INSURANCE FORM**

**LAWA Insurance Requirements** – A current insurance certificate is required for every Contractor performing work on the premises of the Airport and any other entity requiring Security Badging. The insurance will need to be in place and the certificate available before applying for Security Badging.

The minimum coverage will be specified by LAWA’s Risk Management Division - Insurance Compliance Services. That no contractor's vehicles or equipment shall have access to the airfield unless the proper liability insurance has been provided. It is the responsibility of the Tenant to require and verify that the Tenant’s Contractor has adequate insurance coverage.

See LAWA’s Tenant Project Approval Website at: [http://www.lawa.org/welcome\\_LAWA.aspx?id=4162](http://www.lawa.org/welcome_LAWA.aspx?id=4162) and see [http://www.lawa.org/welcome\\_LAWA.aspx?id=630](http://www.lawa.org/welcome_LAWA.aspx?id=630) at the bottom of the page for LAWA Insurance Requirements.



**00 70 00 CONDITIONS OF THE CONTRACT**

**00 73 00 SUPPLEMENTARY CONDITIONS**

00 73 10 BOND REQUIREMENTS (ADDED)

**Bond Requirements** – LAWA Performance and Payment Bond Requirements - That before beginning work, the Tenant’s general contractor shall secure a Labor and Material Payment Bond for private work in the amount of fifty percent (50%) of the construction contract price, as specified in Sections 3235 through 3241 of the Civil Code of the State of California. The Tenant, not the City of Los Angeles (LAWA), is to be the obligee under the bond. The original of said bond shall be filed for record with the Los Angeles County/San Bernardino County Recorder as provided by law. A conformed copy of the recorded bond must be approved as to form by the City Attorney prior to the Tenant’s general contractor beginning work.

00 73 19 HEALTH AND SAFETY REQUIREMENTS

**Safety** – The Planning & Development Group (PDG) Construction Safety Policy Guidelines Manual has been developed by LAWA to promote safety by assisting in minimizing the hazards and risks associated with the construction projects. In addition, the PDG Construction Safety Policy Guidelines Manual is directly incorporated into this Design and Construction Handbook. As such, LAWA expects the Contractor to place the highest importance and priority on safety, health and the protection of the environment during performance of work and abide by these policies. In addition, LAWA and its agents shall have the right, but not the obligation, to inspect the worksite and appropriate work records in order to ascertain Contractor and subcontractor compliance with safety and health requirements. However, neither the existence nor exercise of such right shall relieve the Contractor of its responsibility for monitoring its own and its subcontractor’s compliance with the safety, health and environmental requirements of their contract and applicable laws, rules, regulations and statutes.

Each contractor working on LAWA property will incorporate the PDG Safety Manual into its Injury and Illness Prevention Program (IIPP).

Each contractor working on LAWA property will provide LAWA with a copy of their IIPP for review.

00 73 43 WAGE RATE REQUIREMENTS

**Prevailing Wage** – Construction, alternation, demolition, installation, repair or maintenance work performed on the LAWA's property *may require* payment of prevailing wages in accordance with federal or state prevailing wage and apprenticeship laws. The Tenant is obligated to make the determination as to whether prevailing wage laws are applicable, and shall be bound by and comply with all applicable provisions of the California Labor Code and federal, state and local laws related to labor. The Tenant shall indemnify and pay or reimburse the LAWA for any damages, penalties or fines (including, but not limited to, attorney’s fees and costs of litigation) that the LAWA incurs, or pays, as a result of noncompliance with applicable prevailing wage laws in connection with such work.

**00 90 00 REVISIONS, CLARIFICATIONS, AND MODIFICATIONS**

**00 90 01 PROCUREMENT SUBSTITUTION PROCEDURES**

If a material substitution is requested by a contractor, this requires LAWA review and approval. See “Construction” section of the Design and Construction Handbook.

**END OF SECTION**